

Template: Software projects - check for standards, approvals, permits and licences

Use the following template to identify all the required standards, approvals, permits and licences for your project and comply with them. Use this table as a checklist to make sure that your project complies with all standard and that you obtained all the needed documents before you start the works (check the fact sheet for more information on the standard specification, on how to get the permits and the authorities to contact if needed). Complete the table with additional requirements if needed. Write down at the bottom of the table where do you keep the documents. Refer to the info sheet for further explanations.

Standards	Yes	No	If not, corrective measure
Does the water you provide comply with the drinking water guidelines?			
Does your project comply with the water service regulations?			
Does your project comply with the water resources management regulations?			
Does your project comply with the public health regulations?			
Does your project comply with the non revenue water standards?			
Does your project comply with the Human Rights to water and sanitation?			
Approvals, permits and licences	Yes / Does not apply		No
Do you have the minutes from your meeting with the community?			
Do you have a map showing the area of implementation, location of all authorizations or permits currently held by the applicant relevant to the project?			
Does the Community Committee have a Small Scale Service Provision Agreement?			
Do you have an approval for your Curricula?			
...			
...			
Records of the approvals, permits and licences are kept in: ...			