

Template: Water resource management projects - check for standards, approvals, permits and licences

Use the following template to identify all the required standards, approvals, permits and licences for your project and comply with them. Use this table as a checklist to make sure that your project complies with all standard and that you obtained all the needed documents before you start the works (check the fact sheet for more information on the standard specification, on how to get the permits and the authorities to contact if needed). Complete the table with additional requirements if needed. Write down at the bottom of the table where do you keep the documents. Refer to the info sheet for further explanations.

Standards	Yes	No	If not, corrective measure	
Does the water you provide comply with the drinking water guidelines?				
Does your project comply with the water service regulations?				
Does your project comply with the water resources management regulations?				
Approvals, permits and licences			Yes / Does not apply	No
Do you have the minutes from your meeting with the community?				
Do you have evidence of land ownership or an agreement with the owner for the use of the land?				
Do you have a map showing the water body, the localization of the works, supply area, location of all authorizations or permits currently held by the applicant relevant to the project?				
For rehabilitation projects: do you have an authorization to use works owned by another person?				
Do you have a Hydrogeological Survey Report?				
Do you have an Environmental Impact Assessment?				
Do you have a Dam Design Report?				
Do you have an Authorization to Construct Works?				
Do you have a Dam Completion Report?				
Do you have a Dam Operation Report?				
Do you have a Completion Certificate?				

Do you have a Water Abstraction Permit?		
For rehabilitation projects: do you have a Variation to an original Water Permit?		
Do the Community Committee has a Small Scale Service Provision Agreement		
...		
...		
Records of the approvals, permits and licences are kept in: ...		