

Memorandum of Understanding (information to be filled in)

Between

(Partner1)

and

(Partner2)

This Memorandum of Understanding (MoU) sets for the terms and understanding between the (Partner1) and the (Partner2) for the implementation of (sector and/or type of project) projects.

Background

(Why partnership important) E.g.:

The signing of this MoU is intended to establish a formal collaboration between the (Partner1) and the (Partner2) and to coordinate efforts to enhance the water service provision in the (Area).

Purpose

(purpose/goals of partnership) E.g.:

This MoU confirms the agreement for a collaboration between the (Partner1) and the (Partner2) with the objective to (objective of the project, e.g. fulfilling poorest and excluded households' basic needs and rights to have access to safe domestic water, good health and hygiene through decentralized governance systems).

The above goals will be accomplished by undertaking the following activities:

(List and describe the activities that are planned for the partnership and who will do what)

Reporting

(Record who will evaluate effectiveness and adherence to the agreement and when evaluation will happen)

Funding

(Specify that this MOU is not a commitment of funds)

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from (list partners). This MOU shall become effective upon signature by the authorized officials from the (list partners) and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from (list partners) this MOU shall end on (end date of partnership).

Contact Information

Partner name
Partner representative
Position
Address
Telephone
E-mail

Partner name
Partner representative
Position
Address
Telephone
E-mail

_____ Date:
(Partner signature)
(Partner name, organization, position)

_____ Date:
(Partner signature)
(Partner name, organization, position)