

Template: Needs assessment

List the needs of the target group in the first column of the table below. Refer to the factsheet for further explanations, guiding questions and examples. List the causes of the needs in the second column and estimate their importance (criticality) in the third column. In the fourth column, list the project options in light of the magnitude of the discrepancy between the present and desired states. Use results to provide data for consideration in setting priorities and moving to solution strategies.

Discuss the conclusion with the community members and summarize their feedback in the fifth column and list the concrete actions to be undertaken in the sixth column. Refer to the info sheet for further explanations, guiding questions and examples.

Need	Causes	Criticality (low, medium, high)	Options for project interventions	Feedback	Actions to be undertaken
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